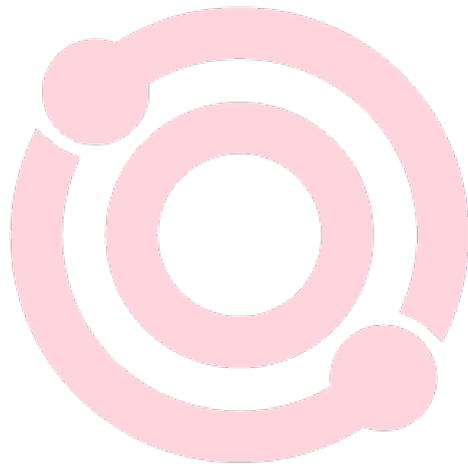


MC PERSONNEL TRANSPORT LIMITED (“the Company”) TERMS AND CONDITIONS OF BOOKING

1. a) These conditions and those on the Booking Form govern the hiring by the Hirer upon the vehicle provided by MC Personnel Transport Limited (“the Company”) on the date and for the period and function specified overleaf
b) These conditions supersede all previous conditions and shall apply to all hirings of the vehicle and may only be altered upon the written agreement of the Hirer and Director of the Company.
2. a) **No booking can be confirmed until a completed and signed copy of the Booking form indicating acceptance of these Terms and Conditions has been received and accepted by a Director of the Company. All bookings, with agreed prices, will be confirmed to the Hirer by the Company in writing.**
b) Any person named on the Booking Form as Hirer shall be considered the Hirer and shall be bound by these Terms and Conditions and shall be liable for all charges made by the Company. Where two or more persons are named they shall each be considered the Hirer and shall be jointly and severally liable under these Conditions.
3. a) The Hirer is required to pay a deposit of up to 10% of the estimated costs to confirm the booking (“The Deposit”) and such payment is to be made within seven days of the verbal confirmation of the booking by the Hirer. If the event is within 2 weeks, full payment will be required.
b) The balance will be payable at least 48 hours prior to the trip, or the Company may immediately cancel the booking and retain the Deposit as an agreed level of compensation for such cancellation.
c) If the Deposit is not paid to the Company within seven days after the date of the verbal confirmation of the booking by the Hirer then the Company may immediately cancel the booking.
4. At the time of booking the Hirer shall state in the Booking Form as accurately as possible the number of expected passengers. Any variation in the passenger numbers over the numbers stated in the booking has to be agreed by the Company as the Hirer accepts that the Company are legally limited on the passenger numbers in each vehicle and may need to amend the contract price if any further vehicles will need to be allocated to the trip.
5. If the Hirer has cause to cancel the trip with less than 48 hours’ notice the full amount is not refundable in whole or in part. Should the cancellation occur more 7 days of the date of the trip, then the Company will do its best to offer an alternative date but this cannot be guaranteed and depends on availability. The deposit is non-refundable if the Hirer cancels the booking.
6. The Company will not be liable for any losses incurred due to the Company being advised by relevant authorities not to depart on the trip or indeed cancel the trip.
7. Nothing shall be affixed to any part of the vehicle by the Hirer or any guest by any means whatsoever without prior consent of the Company. Nothing should ever be used that will leave residual marks.
8. The Hirer is not permitted to take on board the vehicle any beverages or food for use during the hiring, unless by prior written agreement.
9. The leaving time and return time are not guaranteed by the Company which will use its reasonable endeavours to comply therewith.
10. The Company reserves the right to substitute another vehicle (of a similar capacity) and, if necessary, for reasons beyond its control including Force Majeure (but not limited to) damage or destruction, strikes, lockouts, industrial unrest, acts of terrorism, police or special Intelligence recommendation, bad weather, insufficient bookings, shortage of labour, economical and global markets, instruction and/or advice from Government and regulatory organisations including risk to health including but not limited to a pandemic, to cancel the booking. The Company will not in such circumstances be liable for any expenses including transportation or accommodation costs incurred by the Hirer or passengers due to such substitution or cancellation. In the event of such an occurrence the Company will endeavour to notify all guests immediately and to find a replacement vehicle or offer an alternative date but are not under any obligation to do so, nor to issue a refund. Should a refund be given, external costs endured by the Company will be withheld.
11. The Hirer agrees to reimburse the Company for any additional expense for cleaning or repairs as a result of the use or misuse of the vehicle by the Hirer or any guests before, during or after the trip.
12. No liability will attach to the Company in respect of any loss or damage to the Hirer or any guests or for anything brought onto the vehicle by any such person, save loss or damage due to the negligence of the Company. All vehicles carry up to a £5 million public liability cover.

13. The Hirer will be responsible for all loss or damage to property upon or brought onto the vehicle and for any injury to any person or thing caused or in consequence of any act or omission on the part of the Hirer, its agents or servants and/or any guest and the Hirer will keep the Company indemnified in respect of any such loss, damage or injury.
14. Animals or birds are not permitted to be brought upon the vehicle without the written permission of the Company. Guide dogs and service dogs (with prior permission granted by the Company) are an exception.
15. If the Hirer has any comments during the trip the driver will be happy to discuss these with the Hirer at any time, if it is safe to do so in the driver's sole discretion. Any complaints must be notified to either the driver at the time of the Hire and then restated in writing to the office no later than 3 days after the Hire. Failure to comply with this request will indemnify the Company from the payment of any compensation.
- 16 The Company reserves the right to alter prices should circumstances beyond their control make this necessary.



mcpersonnel